



Permanent Records

A permanent record is maintained on each officially enrolled student. The record lists course numbers, course names, course credit hours, and course grades. The student may request to examine his/her record with a member of the Administration Office staff or the Student Advisor.

Student records are maintained in compliance with the Federal Family Educational Rights and Privacy Act of 1974. (Public Law 93-380, Sub Section 513.88 Statute 471.20 U.S.C. 1232 Q).