

# Nurse Aide Application Checklist

Everything on this checklist is explained within this Registration packet, and must be completed and turned in to the Admissions Office. Once everything is in your file, we will assign you to a class. You need to plan ahead in gathering the necessary documents and information. Your first step is to contact the Admissions Office at 970-874-7671 regarding the requirements below. Required documents can be faxed to Admissions at 970-874-8796.



## Application: <https://tcr.edu/registration/>

Adult or On-line classes require : Application for Admission

High School CNA class requires: Concurrent Enrollment and Application for Admission

Refresher CNA classes: Apply through the CNA Coordinator, Deanna McCoy 970-874-6569



## Background Check:

Allow at least 2 weeks for processing. This is done on-line at [www.cbirecordscheck.com](http://www.cbirecordscheck.com). If you are being sponsored by a facility, their background check will be accepted if within one year.



## 2 Step TB tests:

Allow 2 weeks for completion T-spot blood test accepted. This is a 4 step process of 2 skin tests and 2 readings



## Hepatitis B immunization:

One shot in the series of 3. Documentation if you already had this series. A minimum of the initial vaccination of the three step series is required prior to admission



## Transcripts:

Official copy sent directly to TCR

High School Transcript Or GED Certificate Or College transcript ( we may waive the TABE with enough credits or a degree)



## ID:

Copy of your Driver's License, Driver's Permit or state government issue picture ID



## Essential Functions:

If you have an IEP or a learning disability, please note this on the Essential Functions form.

If you are pregnant, please inquire regarding enrollment limitations. If approved, you must provide a note of Physician's clearance.



## Flu Vaccine:

"Influenza Season" is October 1 through March 31 of the following year.



## COVID – 19 Vaccine:

A primary component of the Nurse Aide Training Program is clinical skills, which takes place in a nursing home. These nursing homes as clinical sites require proof of immunizations in order to be eligible to attend clinicals. Currently this includes the two step TB test, Hepatitis B vaccination (or a waiver), and the influenza vaccine during the active season of October to April. The Colorado Department of Public Health and Environment rules